



Define AGILE ROLES

Fast!

The smart way to know who's doing what on your team





Two things that I see derail a team agile rollout: assigning an agile role to someone who already has a “day job,” or assigning someone to a role and having them support an unsustainable amount of teams.

If these issues face your team, you can help them by bringing them all together and having a quick session to discuss the responsibilities your team needs to fill.

This worksheet is designed to help guide the conversation with your team. In it, you’ll find the work that the Scrum Guide says needs to be done on a Scrum team, followed by who the Scrum Guide assigns for the role.

Have your team:

1. Decide how they will handle the work, sometimes they even decide not to handle it at all!
2. Decide who will do the work (can be multiple individuals)
3. Agree who will make that the work gets done (only one person please!)

Have fun!



The Work Collaborationsheet					
The Work	Scrum says it's done by	Constraints our team faces for this	How we will get it done on our team	Who will do it on our team	Who will make sure it's done
Creating a plan for the sprint	Developers				
Instilling quality by adhering to Definition of Done	Developers				
Adapting their plans every day towards the goal	Developers				
Holding each other accountable as professionals	Developers				





The Work Collaborationsheet

The Work	Scrum says it's done by	Constraints our team faces for this	How we will get it done on our team	Who will do it on our team	Who will make sure it's done
Developing and explicitly communicating the Product Goal	Product Owner				
Creating and clearly communicating the Product Backlog Items	Product Owner				
Ordering Product Backlog Items	Product Owner				
Ensure that the Product Backlog is transparent, visible and understood	Product Owner				
Coaching the team members in self-management and cross-functionality	Scrum Master				
Helping the Scrum Team focus on creating high-value Increments that meet the Definition of Done	Scrum Master				
Causing the removal of impediments to the Scrum Team's progres	Scrum Master				
Ensuring that all Scrum events take place and are positive, productive, and kept within the time box	Scrum Master				
Helping find techniques for effective Product Goal definition and Product Backlog management	Scrum Master				

The Work Collaborationsheet					
The Work	Scrum says it's done by	Constraints our team faces for this	How we will get it done on our team	Who will do it on our team	Who will make sure it's done
Helping the Scrum Team understand the need for clear and concise Product Backlog items	Scrum Master				
Helping establish empirical product planning for a complex environment	Scrum Master				
Facilitating stakeholder collaboration as requested or needed	Scrum Master				
Leading, training and coaching the organization in its Scrum adoption	Scrum Master				
Planning and advising Scrum implementations within the organization	Scrum Master				
Helping employees and stakeholders understand and enact an empirical approach for complex work	Scrum Master				
Removing barriers between stakeholders and Scrum Teams	Scrum Master				

